



## Exam conditions

### DSI exams

- The costs of the exam are included in the course fee
- The exam is hosted by LaMark. You can choose your convenient moment and location. You can register through this link:  
[https://www.exam-center.com/create-booking?client\\_id=TFMA](https://www.exam-center.com/create-booking?client_id=TFMA)
- In order to register you need a voucher code.
- You have to show a valid identity card at the exam location
- IT IS NOT POSSIBLE TO EITHER CANCEL OR CHANGE YOUR EXAM APPOINTMENT WITHIN EIGHT DAYS BEFORE THE EXAM
- We offer the opportunity to review your exam after you have received the official result. We charge a fee of 100 euro for this: [https://tfma.nl/product/exam\\_review-examen\\_inzien/](https://tfma.nl/product/exam_review-examen_inzien/)
- The exams are recognised by the DSI
- If you pass the exam, TFMA will inform the DSI in respect to your registration
- You can retake the exam unlimitedly; you can order a new voucher code via our web shop:  
[https://tfma.nl/product/re-exam\\_herexamen/](https://tfma.nl/product/re-exam_herexamen/)

### Lamark Test Centre Regulations

- <https://www.exam-center.com/documents/10168/7594851/Test+Center+Reglement>

### Exams Asset Management Course, Corporate Banking Course, Markets Introduction Course, ESMA Derivatives, Foreign Exchange Course and General Banking Course

- The costs of the exam are included in the course fee
- The exam will be taken under supervision of a supervisor of the client or under remote supervision of an employee of TFMA via a Teams session
- In case of remote supervision, the following rules apply
  - The candidate is required to have his camera on during the entire duration of the exam
  - Before the start of the exam, the candidate has to prove that he has a 'clean desk' (the exam is not an 'open book exam')
  - The candidate is not allowed to leave his desk during the duration of the exam
  - During the exam, the candidate is prohibited to communicate with other people
- The exam will be taken via an internet application
- The exam duration is 1 hour
- Immediately after submitting the exam, the candidate will be informed of his result
- A candidate is allowed to take an infinite number of free re-takes
- A candidate can ask for an exam review via a Teams meeting
- A candidate can submit a complaint about the result of the exam which will be processed in accordance to the complaint regulation
- In case the candidate passed the exam, the candidate will receive a certificate
- The exam is not certified by a financial supervisor or any other authorized body



Chamber of Commerce 32.16.08.58

Current account 51.00.37.623

IBAN NL59ABNA0510037623

BIC code ABNAMRO: ABNANL2A

## Complaints

- Candidates can send a complaint to [info@tfma.nl](mailto:info@tfma.nl) within one week after the exam date
- TFMA will respond to the complaint within one week
- Within four weeks of TFMA's decision on the exam, the complainant may appeal against this to Hecht Consult, Van Eeghenstraat 88hs; 1071 GK Amsterdam, 06 1381 8662
- Hecht Consult will issue an advice within four weeks. This advice is binding on TFMA only.